

AGENDA
LEXINGTON CITY COUNCIL MEETING

February 10, 2020

7:00 P. M.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Consideration/Vote approve minutes of January 27, 2019 meeting.**
- V. Consideration/Vote approve the paying of bills and Treasurer's Report**
- VI. Public Input:**
- VII. Old Business:**
 - A. Discussion/Vote Ordinance 2020-2: Illinois Public Works Mutual Aid Network**
 - B. Discussion/Vote Salaries of Elected Officials Pay**
- VIII. New Business:**
- IX. Committee Reports**
 - A. Mayor's Report** **Johansen**
 - B. Police** **Richard**
 - C. Building/Insurance** **Franklin**
 - D. Finance/TIF** **Stover**
 - E. Water/Sewer/Sanitation** **Wilson**
 - F. Street/Alley** **Colclasure**
- X. Adjourn**

REGULAR MEETING OF THE LEXINGTON CITY COUNCIL**January 27, 2020****7:00 P. M.**

The regular meeting of the Lexington City Council was called to order at 7:00 P. M. by Mayor Spencer Johansen in the City Council Chambers at City Hall.

Mayor Johansen led the council in the Pledge of Allegiance.

Roll call was taken to find the following physically present: Mayor Johansen, Alderman Schreiber, Alderman Colclasure, Alderman Richard, Alderman Franklin, Alderwoman Wilson and Alderman Stover. Members of the staff and public present were: Kenneth Sours, Paul Deters, Luke Smuckers and Chief Belvery.

It was moved by Alderwoman Wilson and seconded by Alderman Colclasure to approve the minutes of the December 23, 2019 council meeting. Motion carried unanimously.

It was moved by Alderman Stover and seconded by Alderman Franklin to approve the January 13th Treasurer's Report and pay bills in the amount of \$18,240.05. Motion carried unanimously.

It was moved by Alderman Stover and seconded by Alderwoman Wilson to approve the January 27th Treasurer's Report and pay bills in the amount of \$66,782.17. Motion carried unanimously.

Public Input: None

Old Business:**Discussion/Vote Ordinance 2020-1: Declaring Certain City of Lexington Owned Real Estate Property to be no Longer Necessary or Useful to the City of Lexington**

This is the parcel of land that the county deeded us for Casey's, we have to declare that surplus property before we can deed it over to Casey's.

Motion was made by Alderman Franklin and seconded by Alderman Colclasure to approve Ordinance 2020-1: Declaring Certain City of Lexington Owned Real Estate Property to be no Longer Necessary or Useful to the City of Lexington. Motion carried unanimously.

Discussion Salaries of Elected Officials

Alderman Stover had hoped to have more information on this but his thinking was that we could do a one time across the board increase. This would not be something that would be an annual increase.

It was felt that the clerk and treasurer's pay was not up to what it should be compared to the hours put in. This is a public service but it is hard to encourage people to take these jobs when so much time is required and there needs to be a little more incentive.

Mayor Johansen spoke with Attorney Shields about what we are discussing and he agreed that we could call around but, the bottom line was, we need to decide what we want to do and move forward with it. One concern the Mayor had was the amount of work Star has been involved in, with assisting on helping with new businesses, and she has no overtime. He thinks this needs to be addressed. He reminded the Council we must pass this 190 days prior to the next election.

Mayor Johansen will check with the IML to see if they have any guidelines for the positions that we are talking about. If they do, there is some justification and we are not just making up a number.

The Mayor feels we can't dictate from a mayor's standpoint how many hours needs to be put in. It has been very successful with a fulltime position. Should we have some expectations for each position? For what people are supposed to do? We can't create job requirements for elected position's but he believes we can create job expectations. If we have some expectations of what people are supposed to do, maybe we can tie that to the salary increase.

Alderman Stover feels that whoever sits as mayor needs to continue doing what we are doing and there is no guarantee they will continue doing what Mayor Johansen is doing. He asked Mayor Johansen to call IML to see if they have any guidelines but he thinks we should do as Attorney Shields suggested and decide what the people are worth.

It is also hard to find someone to backup Star if she needs to leave.

Mayor Johansen has a mayor's meeting coming up and he will see what he can find out from the other mayors.

New Business: None

Committee reports:

Mayor's Report: Mayor Johansen reported on the following items:

The Mylar for Casey's has been sent to the title company in Morris and all documents have been signed by the mayor, he anticipates the closing to be very soon. They have been pursuing their liquor license and construction should start in the spring or early summer.

Checkers training will start February 18th with an opening date of February 21st. It looks really nice inside. It was noted that the signage looks good from I-55. They may serve breakfast at a later date.

Lexington Social is putting in a tile floor in the kitchen, two ADA restrooms in and is working hard.. They have plans in the future to rebuild the front of the building to make it ADA accessible.

A meeting with the hotel people is being scheduled within the next two weeks.

As soon as the weather permits, Dave Leake will start the earth work on the road for Casey's. His work will not exceed \$25,000. Talks are underway with Hanson about entering a redevelopment agreement and he would pay for the road, then we would reimburse him.

He and Star have met with three different people about new businesses coming to town. One of them is one of the largest retail businesses in Downtown Normal.

The new website goes live this week. If you have not done your bio try to get it to Star this week so it will be up to date. It is really pretty nice.

New water billing will be in place March 1st. She and Sue are taking the training.

There are a couple of new events this year. March 8th is "Down the Aisle on Main " and will feature businesses that can help plan and provide services for weddings. In September there will be an event geared toward craft breweries and distilleries.

Police: Chief Belvery reported that he had received a letter from the Illinois Department of Transportation regarding testing of a high speed rail automated system that will stop the trains if the engineer or conductor can't if something is on the tracks. Their plan is to start in March. They want to have trains running at 110 miles per hour by the end of 2020.

Building/Insurance: Alderman Franklin reported on the following items:

Attorney Shields never got the documents to declare the Water Tower surplus property. All that needs to be done is amend the ordinance.

He met with Bill Chaney to talk more about his plans and what he foresaw about the rec-center. He wants to talk with Mr. Deters to see if the school had any interest and the Park District. It is one thing to get it built and then someone has to see who will pay the bills.

Marc First does not want the senior living segregated from the other residents.

Activities that require a wood floor would be beneficial to the school

Finance/TIF: None

Water/Sewer/Sanitation: None

Street/Alley: None

Mayor Johansen commented on an article in the IML magazine regarding municipal revenues. Motor Fuel numbers are down a little but there should be a little tax on cannabls when that starts later in the year.

There being no further business a motion was made by Alderwoman Willson to adjourn at 7.28 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

By Pati Pease

City Clerk

Approved:

Board Report

Group by Vendor, Order by Vendor No, Range, Show Paid

Date: Feb 10, 2020 - Feb 10, 2020;

Line	Account	Description	Vendor	Check	Amount
AMEREN ILLINOIS					
	11.31.130	3 MAIN/RT 66	AMEREN ILLINOIS	26744	33.57
	11.31.130	3 STREET LIGHTS	AMEREN ILLINOIS	26744	631.15
				Total for AMEREN ILLINOIS	\$664.72
CASEY'S GARDEN SHOP					
	11.11.189	1 NOLAND HOUSEPLANT	CASEY'S GARDEN SHOP	26745	66.00
				Total for CASEY'S GARDEN SHOP	\$66.00
FARNSWORTH GROUP					
	88.42.183	8 WTP COPPER EXCEEDANCE OC	FARNSWORTH GROUP	26746	1,478.00
	44.44.150	14 N DOUGLAS DR BIDDING/SURVE	FARNSWORTH GROUP	26746	7,541.50
	99.43.165	9 WWTP SCADA HMI UPGRADE	FARNSWORTH GROUP	26746	900.00
				Total for FARNSWORTH GROUP	\$9,919.50
KLOPFENSTEIN'S					
	88.42.166	8 WATER BILL ENV	KLOPFENSTEIN'S	26747	93.50
	88.42.166	8 WATER BILL ENV	KLOPFENSTEIN'S	26747	93.49
				Total for KLOPFENSTEIN'S	\$186.99
LINK COMPUTER CORP					
	88.42.166	8 WATER BILLING SOFTWARE COI	LINK COMPUTER CORP	26748	5,000.00
				Total for LINK COMPUTER CORP	\$5,000.00
LEXINGTONIAN					
	11.11.189	1 TREAS REPORT	LEXINGTONIAN	26749	450.00
	11.11.189	1 SURPLUS REAL ESTATE	LEXINGTONIAN	26749	192.00
	11.11.189	1 SURPLUS PROP	LEXINGTONIAN	26749	150.00
	11.11.189	1 ZONING NOTICE, T BROWN	LEXINGTONIAN	26749	40.00
				Total for LEXINGTONIAN	\$832.00
MAGGIE JOHANSEN					
	11.11.189	1 CITY HALL CLEANING	MAGGIE JOHANSEN	26750	55.00
				Total for MAGGIE JOHANSEN	\$55.00
NAPA LEXINGTON					
	99.43.156	9 LENS	NAPA LEXINGTON	26751	11.20
				Total for NAPA LEXINGTON	\$11.20
ORKIN					
	11.11.162	1 MONTHLY SERV	ORKIN	26752	78.57
				Total for ORKIN	\$78.57
PDC LABORATORIES,INC					
	88.42.188	8 COLIFORM, CHEMICALS	PDC LABORATORIES,INC	26753	1,751.38
				Total for PDC LABORATORIES,INC	\$1,751.38
POWERSCHOOL					
	11.11.167	1 TAX FORMS	POWERSCHOOL	26754	107.05
				Total for POWERSCHOOL	\$107.05
WATTS COPY SYSTEM					
	11.11.167	1 COPIES	WATTS COPY SYSTEM	26755	239.58
	11.11.150	1 LEASE PAYMENT	WATTS COPY SYSTEM	26755	167.00
				Total for WATTS COPY SYSTEM	\$406.58
WIN 911 SOFTWARE					
	99.43.189	9 ANNUAL MAINT	WIN 911 SOFTWARE	26756	495.00

Group by Vendor, Order by Vendor, No Range, Show Paid

Date: Feb 10, 2020 - Feb 10, 2020;

Total for WIN 911 SOFTWARE \$495.00

Group	Vendor	Original Vendor No	Range	Show Field
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Date: Feb 10, 2020 - Feb 10, 2020;

GENERAL FUND	Debits	Credits
Expense	2,209.92	0.00
Asset	0.00	2,209.92
Total for GENERAL FUND	2,209.92	2,209.92

TIF FUND	Debits	Credits
Expense	7,541.50	0.00
Asset	0.00	7,541.50
Total for TIF FUND	7,541.50	7,541.50

WATER FUND	Debits	Credits
Expense	8,416.37	0.00
Asset	0.00	8,416.37
Total for WATER FUND	8,416.37	8,416.37

SEWER FUND	Debits	Credits
Expense	1,406.20	0.00
Asset	0.00	1,406.20
Total for SEWER FUND	1,406.20	1,406.20

Grand Total	Debits	Credits
Expense	19,573.99	0.00
Asset	0.00	19,573.99
Grand Total	19,573.99	19,573.99

ORDINANCE NO. 2020-2

**AN ORDINANCE AUTHORIZING EXECUTION OF THE ILLINOIS PUBLIC WORKS
MUTUAL AID NETWORK AGREEMENT (IPWMAN)**

PASSED: FEBRUARY 10, 2020

APPROVED: FEBRUARY 10, 2020

EFFECTIVE DATE: FEBRUARY 10, 2020

ORDINANCE NO. 2020-2

**AN ORDINANCE AUTHORIZING EXECUTION OF THE ILLINOIS PUBLIC WORKS
MUTUAL AID NETWORK AGREEMENT (IPWMAN)**

WHEREAS, the Constitution of the State of Illinois, 1970 Article VII, Section 10, authorizes units of local government to contact or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "*Intergovernmental Cooperation Act*", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the "*Intergovernmental Cooperation Act*", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Mayor and the City Council have determined that it is in the best interests of the City of Lexington and its residents to enter in to an intergovernmental agreement to secure to each the benefits of mutual aid in public works assistance, training and other necessary functions to further the response and recovery from any emergency or disaster. The principal objective of the public works mutual aid assistance being in response to and recovery from any emergency or disaster and return of the community to as near normal as quickly possible.

NOW, THEREFORE, BE ORDAINED by the Mayor of the City of Lexington, Illinois, McLean County, Illinois as follows:

SECTION ONE: That the Mayor and the City Council be and are hereby authorized to execute an Agreement for participation in the **Illinois Public Works Mutual Aid Network (IPWMAN)**, a copy of said Agreement being attached hereto and being made part hereof.

APPROVED this 10th day of February, 2020, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT _____

Spencer Johansen, Mayor

Patricia Pease, Clerk

CERTIFICATION OF ORDINANCE PUBLISHED IN PAMPHLET FORM

STATE OF ILLINOIS)
)SS
COUNTY OF McLEAN)

I, Patricia Pease, certify that I am the duly elected and acting Municipal Clerk of the City of Lexington, McLean County, Illinois.

I further certify that on February 10, 2020 the Corporate Authorities of such municipality passed and approved Ordinance No. 2020-2, entitled AN ORDINANCE AUTHORIZING EXECUTION OF THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK AGREEMENT (IPWMAN) which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2020-2, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on February 10, 2020, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at Lexington, Illinois, this 10 day of February, 2020

(SEAL)

Patricia Pease, City Clerk
City of Lexington, McLean County, Illinois.

CERTIFICATION OF ORDINANCE

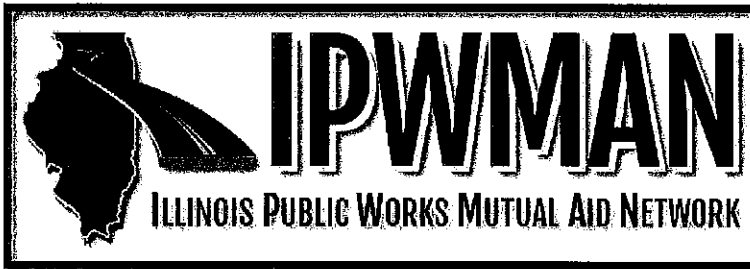
STATE OF ILLINOIS)
)SS
COUNTY OF McLEAN)

I, Patricia Pease, City Clerk of the City of Lexington, McLean County, Illinois, do hereby certify that the foregoing Ordinance constitutes a true and correct copy of said Ordinance passed, approved, adopted and published on the 10th day of February 2020.

I do further certify that said Ordinance has been placed in the permanent records of said City where it now appears and remains in the Book of Minutes.

In Witness whereof, I have hereunto set my hand and seal of the City of Lexington, McLean County, Illinois, this 10th day of February, 2020.

Patricia Pease, Clerk of the City of Lexington,
McLean County, Illinois.



Frequently Asked Questions About Illinois Public Works Mutual Aid Network (IPWMAN)

What Is IPWMAN?

The Illinois Public Works Mutual Aid Network (IPWMAN) provides a formalized system for government agencies to enter into a written mutual aid agreement to provide and receive emergency assistance in the event of natural or man-made disasters or other situations that require action or attention beyond the normal capabilities of an agency. This organization embodies the concept of “community helping community” by providing an organized process for response to an emergency. An agency requesting assistance receives the type of equipment, materials and personnel services that are needed to react to the event.

What Is The Purpose Of The Mutual Aid And Assistance Agreement?

The formation of IPWMAN complies with criteria established by the Federal Emergency Management Agency (FEMA) for recognizing the eligibility of costs under the Public Assistance Program incurred through mutual aid agreements between applicants and other entities. (FEMA Disaster Assistance Policy Number DAP9523.6, August 13, 2007) IPWMAN provides a network to help others with personnel, equipment, materials and other resources for natural and man-made disaster response.

Who Can Belong To This Organization?

This organization was formed to coordinate resources for local municipal public works departments, public water agencies, public waste water agencies, township road districts, unit road districts, county highway departments and any other governmental entity that performs a public works function as they respond to emergency situations.

Does My Agency Have The Legal Authority To Become A Member?

The Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides the basic legal authority for units of local government to contract with other units of government. Please consult your agency’s legal counsel for detailed legal advice.

What Are The Benefits Of Belonging To This Organization?

Members of IPWMAN:

1. In an emergency, members receive assistance from other members with appropriate resources. There is no cost for the first five days of assistance.
 2. Provide a network of responding agencies with more diverse resources.
 3. Have access to various resources for all areas of the state, not just limited to the areas in close proximity to the event.
 4. Promote educational workshops and training to prepare agencies for emergencies and disasters
 5. Have a membership agreement that provides reimbursement protocols after the first five days or if the disaster becomes eligible for FEMA or IEMA aid.
 6. Have a defined operation plan that expedites the arrival of aid.
 7. Have access to a list of emergency contacts.
 8. Have added peace of mind knowing that your community has access to aid during time of need when local resources are overwhelmed.
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How Does An Agency Request Aid?

In the event of major incident disaster:

1. The requesting agency assesses the extent of the event to determine what type of assistance is needed.
2. The requesting agency contacts its accredited Emergency Management Agency Coordinator to request needed assistance.
3. The Emergency Management Agency Coordinator will contact member agencies to secure the requested resources.

In the event of a local emergency:

1. The requesting agency assesses the extent of the event to determine what type of assistance is needed.
 2. The requesting agency contacts the organization's Call Center to request assistance.
 3. The organization's Call Center sends the request to member agency and coordinates response.
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What Is The Difference Between A Major Incident And A Local Emergency?

A major incident is a natural or man-made event that has a widespread impact on your community. Examples include tornadoes, ice storms with significant damage to utilities and public property, floods, windstorms, widespread damage from explosions or chemical spills as may result from a railroad, freight or industrial accidents, and terrorist-caused incidents.

A local emergency is an event that may have limited geographical impact requiring a response that exceeds the capacity of local agencies to respond. Examples may include large sewer, water main or pipeline collapses, bridge collapses, or an unusual event that requires specialized equipment for the response that is not available locally.

Does An Agency Have To Respond To A Request For Assistance?

No. The idea behind the mutual aid agreement is that we are here to help each other when an unusual situation needs an immediate response beyond our resources. There will be times when an agency may call for assistance, but another neighboring agency is unable to respond. They may be experiencing effects of the same disaster events, or may be fully committed to other work, or may not be in the financial position to assist. The mutual aid agreement does not obligate any agency to respond, nor does it require an explanation as to why it chose not to respond.

What If An Agency Responds And Needs Its Resources Back?

An agency is not expected to send resources if it impacts its own ability to effectively manage daily operations or response to its emergency. Resources remain under the authority of the responding agency and can be recalled at any time.

What Happens If An Agency's Employees Gets Hurt While Rendering Aid To Another Agency?

Each member agency remains fully responsible for their employees. This means that each agency will pay its employees' salaries, benefits, insurance and provide liability coverage. Should a disaster become eligible for IEMA or FEMA reimbursement, these costs may be paid by FEMA.

How Long Must I Provide Assistance If Deployed?

There is no obligation to respond. However, we ask that responding agencies put in at least one full work day. The total length of your response may be as long as the requester needs assistance or as long as you can help, whichever is less. If you need to bring your resources home, you always have the right and authority to do so under the IPWMAN agreement.

Will An Agency Receive Reimbursement After Providing Assistance?

The intent of “mutual aid” is that we help each other. We have the same relationship with each other — “If I need help, you will help me; if you need help, I will help you.” The original premise of the mutual aid movement was that we helped each other without the thought of getting paid. Based on the principle of neighbor helping neighbor, no financial reimbursements will be paid to the responding community for the first five workdays of assistance. (There is one exception to this principle that will be explained later.)

In other words, the first five days of help are free.

Why Are The First Five Days Free? What Happens After The First Five Days?

In the past, agencies operated with the understanding that the responding agency would not seek reimbursement from the agency requesting assistance unless the requesting agencies received state and/or federal assistance. That type of understanding is no longer possible. Under current federal guidelines, reimbursement cannot be contingent upon receiving state or federal assistance. Thus, IPWMAN was faced with a dilemma. If a responding agency does not bill the requesting agency for its personnel, equipment and materials, the responding agency may not receive funding from FEMA for work performed by the neighboring community. If the responding agency does bill the requesting agency, that agency may be pushed into further economic hardship as a result of a disaster that didn't qualify for state or federal assistance. Also, it was learned that bills submitted with “a wink and a nod” to informally indicate that the bill need not be paid will receive the same response from FEMA – they won't get paid. The agency plans to check past practice to verify performance on written agreements.

As a compromise, IPWMAN (with the assistance of the Illinois Emergency Management Agency) proposed a plan for reimbursement that will benefit both the requesting party and the responding party. Under the IPWMAN agreement, the responding party will provide personnel, equipment and materials for the first five (5) days of the event without reimbursement. If the requesting party requires assistance longer than five days, the responding party will bill the requesting party.

The value of donated assistance helps the community requesting help in a second way: The value of the unpaid assistance may be credited to the requesting agency as part of the non-federal cost share of the requesting agency's emergency work under the provisions of Disaster Assistance Policy #9525.2., entitled “Donated Resources.”

FEMA reimbursement may apply only after a Presidential declaration of emergency and the following eligibility requirements:

Why Are The First Five Days Free? What Happens After The First Five Days? (con't.)

1. The assistance must be requested by the agency in need;
 2. The work performed, supplies used and materials consumed are directly related to the disaster and is otherwise eligible for FEMA assistance;
 3. The entity can provide documentation of rates and payment for services if requested; and
 4. The agreement is written and was in effect prior to the disaster.
 5. The One Exception: If an agency responds to a request for assistance made by the State of Illinois, the agency will be reimbursed from the first day of response.
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Can The Responding Party Be Forced To Work At A Location?

No. Although there may be times when a responding party may be relocated to better utilize the resource, the responding agency may refuse to go there.

What If An Agency Is Part Of Another Mutual Aid Agreement?

Signing the Illinois Public Works Mutual Aid Network Agreement does not invalidate any other mutual aid agreement. Signing the IPWMAN agreement should increase the resources available to the agency during an emergency situation.

Is There A Fee For Membership?

Yes. IPWMAN dues are a necessity to enable the organization to cover the operating costs for processing applications, maintaining resource records and updating and maintaining our website and to provide support for the IPWMAN dispatch center and costs to sustain the operation of the network. The dues paid by an agency are based upon the population of the area the agency serves. Currently, the dues have been established to be:

- \$100 for agencies with a population of 15,000 or less
 - \$250 for agencies with a population between 15,001 and 75,000
 - \$500 for agencies with a population greater than 75,000.
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What Does An Agency Need To Do To Become A Member?

To become a member of IPWMAN, an agency must submit the following documents:

1. A signed copy of an ordinance, resolution or other legally binding document authorizing the agency to enter into the IPWMAN Mutual Aid Agreement,
2. A signed copy of the IPWMAN Mutual Aid Agreement,
3. A completed application form,
4. A list of mutual aid resources submitted to its local accredited/certified Emergency Management Agency, and
5. Payment of dues.

Visit our [How To Join IPWMAN page](#) for more information including an online new member submission form.

My Agency Is Not NIMS Compliant At This Time. Can My Agency Still Become A Member?

Yes, your agency may become a member. However, should a disaster become eligible for IEMA or FEMA reimbursement, your organization may not be eligible to receive reimbursement unless you are NIMS compliant.

My County Is A Member. Do I Need To Become A Member To Get Help?

Your county can assist you, but to request aid from IPWMAN for your organization, your agency must have signed an agreement with IPWMAN to legally allow our members to respond to your jurisdiction.

Where Can My Agency Obtain More Information About IPWMAN?

You can obtain a copy of the membership agreement, by-laws, operation plan and other information within the Documents section of this website.
